College of Health and Human Development
Computer Account Application Form*

Applicant Full Name (Last, First, MI): __________________________________________________________

Department: ____________________________ Building: __________________________

PSU Access Account ID (ex: abc123): ____________________________ Phone Number: __________________

PSU ID (ex: 9 8765 4321): __________________________________________

Email Address: ________________________________________ Room Number: __________________

Account Expiration Date (required for undergrad and graduate students): __________________________

PSU Affiliation:  Faculty ___ Staff ___ Grad ___ Undergrad ___ PostDoc ___ Other _________________

I agree to abide by the conditions set forth in Penn State University Policy AD20, HHD Security Policies and the EDUCOM Code on software and intellectual rights, in my use of all computer and network resources.

I understand that access to the network and other information services is a privilege and not a right. I also understand that this account is for my sole use and will be terminated when I leave the College. Violation of policy or law may result in suspension of network access or other information service privileges, disciplinary action, and legal proceedings. Relevant policies can be referenced at http://its.psu.edu/policies/ and http://hhdev.psu.edu/iss/policies/.

This account is to be used for the purpose of logging into the College Windows Domain, VPN access to College networks and other uses. It is currently not an email account.

Applicant’s Signature: ____________________________ Date: ________________

Authorizing Signature: ____________________________ Date: ________________
(Liaison or Department Head)

Minimum password Standards:

- Must be at least eight (8) characters.
- Can not use any part of your name or your user ID.
- Must be changed every six months.
- Can not be changed more often than once every fourteen days.
- Must be different than the last four passwords used.

Temporary Password: ____________________________
Must contain at least three of the following elements:

<table>
<thead>
<tr>
<th>Description</th>
<th>Example</th>
</tr>
</thead>
<tbody>
<tr>
<td>Upper Case Letters</td>
<td>A,B,C,...</td>
</tr>
<tr>
<td>Lower Case Letters</td>
<td>a,b,c,...</td>
</tr>
<tr>
<td>Numbers</td>
<td>1,2,3,...</td>
</tr>
<tr>
<td>&quot;Special&quot; Characters</td>
<td>{}@[]^~</td>
</tr>
</tbody>
</table>