HHD Undergraduate Internship Policy during Return to Campus (Fall 2020)

This information applies to all Penn State Kinesiology undergraduate students that have the prerequisites and will be completing their required KINES 495B internship during fall 2020:

Penn State University will begin return to campus instruction starting Monday, August 24, 2020 with many modes for offering courses. As it relates to KINES 495B delivery, the College is Health and Human Development is still highly recommending students to complete virtual/remote internships. However, The College of HHD and The Department of Kinesiology understand that some students have already secured in-person internships and will allow those to take place on an individual basis.

• During return to campus fall 2020 semester--- learning delivery periods, experiential education (including credit-bearing internships, clinical assignments or noncredit experiences that are required for degree completion) may either remain virtual or allow on a case by case basis in-person internships. All academic units must accept these virtual experiences as meeting requirements. Note that our assumption is that the majority of these experiences will be virtual and academic and career units do not need to verify the format.

• These guidelines also apply to any internship experiences offered through Penn State that you may wish or need to take advantage of.

• In addition, internal Penn State internships must follow Penn State guidelines regarding hiring and funding. This decision reinforces the University’s primary goal to maintain health and safety for all involved and to recognize that different and rapidly changing situations are emerging across the nation and world.

Our Department of Kinesiology will support you in meeting your internship requirements during this return to fall semester 2020 period. Graduating seniors will be prioritized in this process. For those students that are having difficulty securing a remote/virtual or in-person internships in your specific field of discipline (i.e. personal training, physical therapy or chiropractic, just to name a few), please contact our Kinesiology Internship Coordinator, Lori A. Gravish Hurtack, at: lag138@psu.edu to discuss alternative opportunities.

Alternative opportunities may include, but are not limited to: remote virtual internships; remote faculty-led laboratory internships; and independent studies specific topics
course that meets the needs of your experiential learning via a Penn State Kinesiology faculty member.

**Exceptions** (per In-Person work experience)

For those students that already have a paid internship or job related to their future career plans and they were planning on using those clinical hours as their internship, you have the right to complete an “exception form”. This online hyperlink form will be reviewed in the College of Health & Human Development by Dr. Dennis Shea, Associate Dean. Please understand that exceptions to this guideline may be determined on a case-by-case basis. For example, internships completed at your existing workplace or in an essential area of employment may be reviewed for an exception.

To receive consideration for approval for the exception, complete the Internship Exception form below.

https://pennstate.qualtrics.com/jfe/form/SV_dnfrIqLO04QQ5vL

**NOTE:** If you receive an approved “exception” to complete in-person hours for your KINES 495B internship for fall 2020, you will still be required to comply with all the necessary required hours, course projects, assignments and Zoom sessions as stated on CANVAS for fall 2020 in KINES 495B.

**Exclusions**

If you are currently employed in a position that you do not receive academic credit for, and if you are not working for the primary purpose of meeting an academic requirement, then you are considered an independent employee.

While this employment is outside of Penn State academic requirements, you are encouraged to comply with CDC guidelines for protecting yourself and others.
If this employment is with the University, then you must request and receive approval from the academic unit leader before continuing or conducting work in on-campus facilities.

Again, as you begin to navigate through your options pertaining to your KINES 495B internship for fall 2020, please direct any questions and/or concerns to Lori A. Gravish Hurtack, M.S., Kinesiology Internship Coordinator at: lag138@psu.edu or via phone at 814-280-6160. Stay safe during this unprecedented time. Safety of our students is our utmost concern!