KINES 495B--- Summer 2022 Informational UPDATES

Students who are planning to complete their KINES 495B internship within the Movement Science or AEH options during summer 2022 semester with a KINES non-research faculty member, a non-KINES faculty member or choose a site off-campus should note the following information and steps to complete the KINES 495B online internship application:

PREREQUISITES WILL BE ENFORCED FOR ENROLLMENT IN KINES 495B. PREREQUISITES ARE: 7TH SEMESTER STANDING, 2.0 CUMULATIVE GPA, KINES 395B AND A MINIMUM OF 9 CREDITS OF 400-LEVEL KINES COURSES

Application steps:

1. Use this link to take you to the Practicum Experience page: https://hhd.psu.edu/kines/undergraduate/practicum-experience
2. Once on that page, click on your specific option "Movement Science or "Applied Exercise and Health Practicum". Both options will navigate you to the same web page.
3. Scroll down until you see KINES 495B: Field and/or Research Practicum in Kinesiology heading. Within the second paragraph, you will see a blue hyperlink titled "KINES 495B internship web pages". Click on that hyperlink.
4. Within this web page is all information pertaining to KINES 495B which includes, online applications, internship checklists, professional liability insurance information and a host of other useful information.
5. At the very top of the page, you will notice a section titled "Internship Applications". Click on the perspective application that pertains to when you will be completing your KINES 495B internship. For example, if you are planning on completing your KINES 495B for SUMMER 2022, then click on "Summer Kines 495B Application".

Within the application, all students are required to provide basic demographics pertaining to contact information of the site, internship credit workload and uploading four specific documents. The minimum kinesiology graduation requirements for KINES 495B is 6 credits (270 hours field work). All students are required to upload the following on the online application:

1. **Resume**
2. **Cover letter** addressed to the specific site in which you have requested and received approval for completing your internship.
3. **Unofficial degree audit**
4. **Liability insurance certificate**. This is NOT health insurance. This is liability insurance to protect both you and your family against a potential lawsuit. All students are required to purchase this. Information pertaining to liability insurance can be found on KINES web pages under "Liability Insurance and Agreements". Be sure to read the entire document loaded on KINES web pages. Students have the option to secure liability insurance via www.proliability.com or www.HPSO.com Personally, I find HPSO easier to work with in obtaining the insurance. You will need to secure the minimum coverage of 1M/3M coverage plan. Pay by credit card. The policy is good for 365 days from the day you purchased it. When it asks you to select your title, choose a title similar to the area of focus that you will be interning in. Most students select "kinesiology student". Go back into your account 20 minutes later and you will be able to retrieve your certificate. This is on the same page as the online applications. https://hhd.psu.edu/kines/professional-liability-insurance
5. Once an internship site has agreed to accept you as an intern within their facility, go on to our KINES online application. Upload all required information and documents. Press the double arrows at the bottom right of the application. You will receive an instant note thanking you for completing the application.
6. Your application will go directly into my email account. I will review your application. If I find an issue, I will either email or phone you to explain the hold up. If you do not hear back from me, then I will ask our internship staff assistant, Lynne Bechdel (leb242@psu.edu) to add your academic credits to your schedule.

7. On your first week of the semester in which you will be arriving at your internship site, Lynne will email your internship site supervisor information pertaining to your internship, a hyperlink for intern evaluation and in most cases an affiliation agreement. Please ask your site supervisor if they have received an email from our department pertaining to your internship. If so, then ask them if they could sign the affiliation agreement. You will also sign this document and return it to ---- Lori A. Gravish Hurtack, M.S., Kinesiology Internship Coordinator at lag138@psu.edu

8. All course assignments, information and updates will occur on CANVAS. Each student is required to check CANVAS on a regular basis in order to comply with the course syllabus and course policies listed in this course teaching platform.

9. **KINES online application deadline is due: Friday, April 30, 2022. Exceptions may apply.**

NOTE: Those students who plan to complete an internship with a KINES research faculty member should complete the Faculty Mentor Internship Information and Application below:

https://hhd.psu.edu/sites/default/files/kines_495_b_d.pdf

Thank You,

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